

Town of Colonsay

Minutes of the Regular Meeting of Council of the Town of Colonsay for the year 2022 held in the Colonsay Town Office at Colonsay, Saskatchewan on December 12, 2022 at 7:30 P.M.

The meeting was called to order by Mayor Tracy Yousie at 7:35 P.M.

Present were Mayor Tracy Yousie and the following Councillors:

Lonnie Burns	Pamela Whitrow
Gordon Buckingham	Amanda Reiman
Warren Cooper	Anthony Walliser

Closed Session 291/22 Cr. Burns/Reiman: That we enter into a closed session to discuss employees, bylaw enforcement and legal matters at 7:41 pm.

Carried

Administrator Maureen Moen was excused from the discussion on employee wages. (7:55 pm)

Regular Session 292/22 Cr. Cooper/Burns: That we rise from the closed session and return to the regular session at 8:20 pm.

Carried

2023 Wages 293/22 Cr. Whitrow/Reiman: That 2023 wages be set as follows:
Kaelan Peters - \$54,080 per year
Maureen Moen - \$63,690 per year
Sheila Peever - \$22.50 per hour
David Nahorniak - \$17.75/hour

Carried

Bonuses & Gift Cards 294/22 Cr. Cooper/Buckingham: That bonuses of \$150 each be issued to Kaelan Peters, Maureen Moen, Sheila Peever and David Nahorniak and;
That gift cards of \$50 each be purchased for Kaelan Peters, Maureen Moen, Sheila Peever, David Nahorniak, Renee Maitland and Kelly Ens.

Carried

Assistant Administrator 295/22 Cr. Reiman/Walliser: That we hire Renee Maitland as Assistant Administrator at \$19 per hour with a three month probationary period beginning December 5, 2022.

Carried

SUMA Benefits & Mepp 296/22 Cr. Buckingham/Whitrow: That we enroll David Nahorniak and Sheila Peever in the SUMA Benefits Program and the Municipal Employee Pension Plan effective December 16, 2022.

Carried

Regional Water Plant Supervision 297/22 Cr. Whitrow/Reiman: That we reduce the Regional Water Plant supervision by Keith Polley to two times per month effective January 1, 2023.

Carried

Agenda 298/22 Cr. Whitrow/Burns: That we adopt the agenda as presented.

Carried

Town of Colonsay
Meeting December 12, 2022
Page -2-

- Minutes 299/22 Cr. Reiman/Buckingham: That the minutes of the November 14, 2022 meeting be approved as read.
Carried
- Accounts 300/22 Cr. Walliser/Reiman: That the accounts attached to and forming a part of these minutes be approved for payment. Cheques numbered 4214 to 4278 and Other payments #113001 to 113018 totaling \$148,416.65 be annexed hereto and form a part of these minutes.
Carried
- Cash receipts 301/22 Cr. Cooper/Walliser: That the Cash Receipts, Cash Payments & Bank Rec Payments and Bank Reconciliation for the month of November, 2022 be accepted as presented.
Carried
- Gym 302/22 Cr. Cooper/Burns: That we reallocate \$360 from the Fitness Access Fee Centre Key Deposit to the Fitness Centre Keyless Entry Access Fee Ledger Account. Carried
- Fire 303/22 Cr. Buckingham/Reiman: That we transfer \$1036.28 from Equipment Fund the Fire Equipment Fund to the Maximizer to cover calendar expenses less calendar sales.
Carried
- Golf Course 304/22 Cr. Cooper/Burns: That we transfer \$2475.64 from the Fund Maximizer Account to the Golf Course Revitalization Committee Investor Savings Account to represent funds generated through fundraising less expenses.
Carried
- Transfer 305/22 Cr. Walliser/Burns: That we transfer a total of \$100,480.02 from sub 34 and sub 39 to the Maximizer Account.
Carried
- Christmas 306/22 Cr. Walliser/Reiman: That we place an advertisement in the Ad – Watrous Christmas Edition of the Watrous Manitou at a cost of \$85.05.
Carried

CORRESPONDENCE

- 307/22 Cr. Whitrow/Burns: That the Correspondence having been read now be filed and a list of the Correspondence form a part of these minutes. Carried
- K. Peters 308/22 Cr. Whitrow/Burns: That we approve holidays for Kaelan Holidays & Peters as follows: December 23, 28-30 *and*; Holiday Payout That we pay out three days of unused holiday pay at year end.
Carried
- Foreman's 309/22 Cr. Reiman/Buckingham: That we approve the Foreman's Report Report as presented by Kaelan Peters by telephone.
Carried
- Committee 310/22 Cr. Walliser/Burns: That we accept the Committee Reports Reports as presented by Crs. Cooper and Reiman.
Carried

Town of Colonsay
Meeting December 12, 2022
Page -3-

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| RCMP
Lights | 311/22 | Cr. Walliser/Buckingham: That we table the discussion on lights for the RCMP Office until all quotes have been received.
<u>Carried</u> |
| Used
Fire
Hydrant | 312/22 | Cr. Reiman/Cooper: That we award the tender for the used fire hydrant to Bill Hooghiem.
<u>Carried</u> |
| Garage
Development
Application | 313/22 | Cr. Reiman/Buckingham: That we notify Chris Welcher that his application to build a garage with living quarters above the garage (garden suite) be denied due to zoning requirements and accessibility limitations for emergency services to the proposed development.
<u>Carried</u> |
| Tablecloths | 314/22 | Cr. Whitrow/Reiman: That we have the tablecloths used at the Christmas Party professionally cleaned.
<u>Carried</u> |
| Holiday
Hours | 315/22 | Cr. Walliser/Reiman: That the Town Office be closed December 26, 27, 2022 and January 2, 2023 for the holiday season.
<u>Carried</u> |
| Auditor
2022 Financials | 316/22 | Cr. Reiman/Burns: That we hire Jensen Stromberg Chartered Professional Accountants to perform the audit of the Town's 2022 financial statement.
<u>Carried</u> |
| Appoint
Fire Chief | 317/22 | Cr. Walliser/Buckingham: That we appoint Bruce Reinbold as the Fire Chief for the Colonsay and District Fire Department for 2023.
<u>Carried</u> |
| Appoint
Building Inspector | 318/22 | Cr. Reiman/Buckingham: That we appoint Wagner Inspection Services as the Town's building inspector for 2023.
<u>Carried</u> |
| 2023
Administrator
And Assessor | 319/22 | Whitrow/Buckingham: That we appoint Maureen Moen as Administrator and Assessor for the Town of Colonsay for 2023.
<u>Carried</u> |
| 2023
Appointments | 320/22 | Cr. Reiman/Whitrow: That the following appointment and committee members be set for 2023:
Christmas Party Committee – Cr. Reiman and Cr. Whitrow
Deputy Mayor – Cr. Walliser
Fire Department and First Responders – Mayor Yousie & Cr. Whitrow

EMO Coordinator – Cr. Cooper
Health Board – Cr. Reiman
Library Board – Cr. Walliser
Machinery and Roads – Cr. Buckingham and Cr. Burns
Police Board – Mayor Yousie and Cr. Walliser
Recreation Board – Cr. Burns and Cr. Buckingham
Staff Relations – Cr. Whitrow and Cr. Reiman
Town/RM Joint Office – Mayor Yousie
Waste Management REACT – Cr. Cooper
Water and Sewer – Cr. Burns and Cr. Walliser
Zoning Officer – Cr. Buckingham
<u>Carried</u> |

Topsoil/ Clay Rates 321/22 Cr. Cooper/Burns: That we set the sale of topsoil and clay at \$20 per yard for taxpayers of the Town of Colonsay only with a limit of 10 yards per household per year.

Carried

Declaration Of Eligibility 322/22 Cr. Whitrow/Reiman: The Council of the Town of Colonsay confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations; Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations; In Good Standing with respect to the reporting and remittance of Education Property Taxes; Adoption of a Council Procedures Bylaw; Adoption of an Employee Code of Conduct; and All members of council have filed and annually updated their Public Disclosure Statements, as required; *and*; That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

Canada Summer Jobs grant 323/22 Cr. Walliser/Burns: That we apply for the Canada Summer Jobs Grant for one student at 8 weeks, 35 hours per week at \$16/hour

Carried

Joint Meeting 324/22 Cr. Walliser/Reiman: That a joint Town/RM Committee Meeting be held Thursday, January 19, 2023 at 7:30 pm.

Carried

Next Meeting 225/22 Cr. Buckingham/Walliser: That the next Town Council meeting be held January 9, 2023 at 7:30 pm in the Town/RM Office.

Carried

Adjourn 226/22 Cr. Burns/Cooper: That the meeting be adjourned.(10:30pm)

Carried

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MAYOR

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ADMINISTRATOR