

**Town of Colonsay**

Minutes of the Regular Meeting of Council of the Town of Colonsay for the year 2023 held in the Colonsay Town Office at Colonsay, Saskatchewan on December 11th, 2023 at 7:30 P.M.

The meeting was called to order by Mayor Tracy Yousie at 7:47 P.M.

Present were Mayor Tracy Yousie and the following Councilors:

Pamela Whitrow                      Lorraine Johnston-MacKay    Lonnie Burns  
Warren Cooper                      Gordon Buckingham            Anthony Walliser

Absent: Cr. Burns

Closed Session	317/23	CR. Walliser / Buckingham: That we enter into a closed session to discuss employee wages @ 7:47. <u>Carried</u>  Administrator, Maureen Moen and Assistant Administrator, Maureen Moen, excused themselves @ 7:47.  Administrator, Maureen Moen returned @ 8:01.
Regular Session	318/23	Cr. Buckingham / Cooper: That we rise from the closed session and return to the regular session at 8:19.
Christmas Bonus	319/23	Cr. Cooper / Johnston-MacKay: That \$150 bonuses and \$50 Gift Cards each, be issued to Maureen Moen, Sheila Peever, David Nahorniak and Renee Maitland. <u>Carried</u>
2024 Wages	320/23	Cr. Johnston-MacKay / Cooper: That 2024 wages be set as follows: Renee Maitland - \$44,850 per year Sheila Peever - \$22.75 per hour David Nahorniak - \$20.00 per hour Summer Student - \$18.00 per hour, 35 hours per week for 8 weeks <u>Carried</u>
Agenda	321/23	Cr. Walliser / Buckingham: That we adopt the adgenda as presented. <u>Carried</u>
Minutes	322/23	Cr. Johnston-MacKay / Cooper: That the minutes of the November 13, 23 Regular Meeting be approved as read <u>Carried</u>  Cr. Whitrow joined the meeting (8:30)
Accounts	323/23	Cr. Cooper / Buckingham: That the accounts attached to and forming a part of these minutes be approved for payment. Cheques numbered 4750-4859 and Other payments numbered 231101-231121, 2311100, 2311111 totalling \$122,281.89 be annexed hereto and form a part of these minutes. <u>Carried</u>
Appoint Fire Chief	324/23	Cr. Walliser / Cooper: That we appoint Bruce Reinbold as the Fire Chief for the Colonsay & District Fire Department for 2024. <u>Carried</u>
Receipts & Payments Bank Reconciliation	325/23	Cr. Cooper / Whitrow: That the Bank Reconciliation and the Cash Receipts & Payments for November 2023, be accepted as presented <u>Carried</u>

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Transfer from Fire Equipment Fund	326/23	Cr. Whitrow / Johnston-MacKay: That we transfer \$367.81 from the Fire Equipment Fund to the Town Chequing to allocate funds spent on firefighting gear <u>Carried</u>
Permit for Acting Administrator	328/23	Cr. Walliser / Buckingham: That we apply for the \$100 Acting Administrator permit for Renee Maitland. <u>Carried</u>
Amber light for skidsteer	329/23	Cr. Johnston-MacKay / Whitrow: That we purchase an amber light from GBC Equipment for the quoted price of \$250.00 + taxes <u>Carried</u>
Write-off water bill	330/23	Cr. Cooper / Whitrow: That we approve the write-off of an uncollectible water bill of \$286.50. <u>Carried</u>
Kubota payment	331/23	Cr. Johnston-MacKay / Buckingham: That we approve the final payment for the Kubota skidsteer loader of \$37,346.50 <u>Carried</u>
Reissue lost cheque	332/23	Cr. Whitrow / Cooper: That we reissue lost cheque #4511 for \$393.55 - \$20 Stop Payment bank charge. <u>Carried</u>
Lease back of 100 Torran St	333/23	Cr. Johnston-MacKay / Buckingham: That we agree to lease the back part of the building located at 100 Torran St to the RCMP with the following considerations: to review the lease in April and that we get 2 months notice. <u>Carried</u>
Christmas Ad	334/23	Cr. Walliser / Whitrow: That we approve the Christmas ad from the Town of Colonsay in the Watrous Manitou paper for \$81.00 + taxes <u>Carried</u>
reimburse for U of R class	335/23	Cr. Cooper / Whitrow : That we reimburse Renee Maitland \$941.60 for the cost of tuition for LG204 Basic Accounting Practises pending successful completion. <u>Carried</u>
Rourke letter	336/23	Cr. Whitrow / Johnston-MacKay: That we sent a reply to the Rourke family; we will be putting salt on the storm drains in the spring as the salt is washed away by then, if placed there now. <u>Carried</u>
Maureen Moen resignation	337/23	Cr. Johnston-MacKay / Walliser: That we accept Maureen Moen's letter of resignation with regrets. <u>Carried</u>
Correspondence	338/23	Cr. Whitrow / Buckingham: That the Correspondence having been read now be filed and a list of the Correspondence form a part of these minutes. <u>Carried</u>
Recess	339/23	Cr. Johnston-MacKay: That we call a recess @ 9:44 p.m. <u>Carried</u>
Resume	340/23	Mayor Yousie: That we resume the meeting @ 9:50p.m. <u>Carried</u>
Donation to Tree Lighting fundraiser	341/23	Cr. Cooper / Buckingham: That we donate \$150.00 to the Tree Lighting Ceremony to cover the cost of hotdogs and buns. <u>Carried</u>
Advertise Town Foreman position	342/23	Cr. Whitrow / Cooper: That we expand our advertising efforts; places like The Watrous Manitou and Saskatoon Star Phoenix. <u>Carried</u>

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Signing Authority	343/23	Cr. Whitrow / Cooper: That we change the signing authority for the Town and Recreation Board accounts at Affinity Credit Union. Renee Maitland will replace Maureen Moen as of January 1, 2024. <u>Carried</u>
Maureen Moen holidays	344/23	Cr. Whitrow / Walliser: That we approve Maureen Moen's holiday request of December 18th - 21st. <u>Carried</u>
Maureen Moen Vacation Pay-out	345/23	Cr. Cooper / Whitrow: That we approve 1 day Vacation Pay-out for Maureen Moen. <u>Carried</u>
Joint Meeting	346/23	Cr. Johnston-MacKay / Buckingham: That the joint Town / R.M. meeting be January 18th @ 7:30 p.m.
Snowblower	347/23	Cr. Whitrow / Johnston-MacKay: That we trade-in our old snowblower attachment. The quote is \$10,250.00 + taxes.
2023 Auditors	348/23	Cr. Walliser / Johnston-MacKay: That we hire Jensen Stromberg for the 2023 audit on February 23, 2024. <u>Carried</u>
Appoint Assessor & Administrator	349/23	Cr. Buckingham / Cooper: That we appoint Renee Maitland Assessor and Administrator for 2024. <u>Carried</u>
Bylaw 5/2023'	350/23	Cr. Cooper / Whitrow: That Bylaw No. 5/2023, being a bylaw of the Town of Colonsay to Repeal a Previous Bylaw, be read a first time. <u>Carried</u>
	351/23	Cr. Walliser / Johnston-MacKay: That Bylaw No. 5/2023 be read a second time. <u>Carried</u>
	352/23	Cr. Whitrow / Johnston-MacKay: That Bylaw 5/2023 be given three readings at this time. <u>Carried Unanimously</u>
	353/23	Cr. Johnston-MacKay / Whitrow: That Bylaw No. 5/2023, being a bylaw of The Town of Colonsay to Repeal a Previous Bylaw, be read a third time and finally passed. <u>Carried</u>
Holiday Hours	354/23	Cr. Buckingham / Whitrow: That the Town Office be closed December 25th 26th and January 1st for the holiday season. <u>Carried</u>
Next Meeting	355/23	Cr. Whitrow / Cooper : That the next Town Council Meeting be held Monday, January 8th at 7:30 p.m. <u>Carried</u>
Adjournment	356/23	Mayor Yousie: That the meeting be adjourned at 10:57 p.m.

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**MAYOR**

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**ADMINISTRATOR**