

Town of Colonsay

Minutes of the Regular Meeting of Council of the Town of Colonsay for the year 2024 held in the Colonsay Town Office at Colonsay, Saskatchewan on January 8, 2024 at 7:30 P.M.

The meeting was called to order by Mayor Tracy Yousie at 7:32pm

Present were Mayor Tracy Yousie and the following Councillors:

Anthony Walliser Lorraine Johnston-MacKay
Warren Cooper Gordon Buckingham

Absent: Cr. Burns, Cr. Whitrow

Closed Session	001/24	Cr. Cooper / Buckingham: That we enter into a closed session to discuss employee wages @ 7:38p.m. <u>Carried</u> Acting Administrator, Renee Maitland, excused herself @ 7:38p.m.
Regular Session	002/24	Cr. Buckingham / Cooper: That we rise from closed session and return to the regular session @ 8:08p.m. Acting Administrator, Renee Maitland, returned. <u>Carried</u>
New Foreman Wage	003/24	Cr. Buckingham / Cooper: That we set the wage for a new foreman at \$30 per hour, 40 hours per week and 3 month probation. <u>Carried</u>
Maureen Moen contract	004/24	Cr. Johnston-MacKay / Walliser: That we create a contract for Maureen Moen with 2023 wages starting January 1, 2024 until the 2023 Audit is complete. Hours as required. <u>Carried</u>
Agenda	005/24	Cr. Buckingham / Johnston-MacKay: That we adopt the agenda as presented. <u>Carried</u>
Minutes	006/24	Cr. Cooper / Walliser: That the Minutes of the December 11, 2023 Regular Meeting be approved as read. <u>Carried</u>
Accounts	007/24	Cr. Cooper / Buckingham: That the accounts attached to and forming a part of these minutes be approved for payment. Cheques numbered 4860 - 4912 and Other payments numbered 2312010-231222 totalling \$186,110.35 be annexed hereto and form a part of these minutes. <u>Carried</u>
Receipts & Payments Bank Reconciliation	008/24	Cr. Cooper / Walliser: That the Bank Reconciliation and the Cash Receipts & Payments for December 2023, be accepted as presented. <u>Carried</u>
Transfer from Fire Department	009/24	Cr. Cooper / Buckingham: That we transfer \$447.25 from the Fire Equipment Fund to the Town Chequing to allocate funds spent on firefighting gear. <u>Carried</u>
Transfer from Golf Course	010/24	Cr. Buckingham / Walliser: That we transfer \$32,522.87 from Golf Course Revitalization to Town Chequing to allocate funds spent on chain-link fence. <u>Carried</u>
Refund Lori Buckingham \$30	011/24	Cr. Johnston-MacKay / Cooper: That we refund \$30 to Lori Buckingham for duplicate bulb fundraiser donation. <u>Carried</u>
Diamond Asphalt	012/24	Cr. Buckingham / Cooper: That we pay Diamond Asphalt the remaining \$15,011.64 for chip sealing in 2023. <u>Carried</u>

GBC Equipment snow blower	013/24	Cr. Walliser / Cooper: That we pay the GBC Equipment invoice of \$11,377.50 for the snow blower. <u>Carried</u>
Refund REACT	014/24	Cr. Walliser / Buckingham: That we refund REACT for the invoice #FD2023-10 of \$860.00 that was paid in error. <u>Carried</u>
Bank transfer	015/24	Cr. Cooper / Johnston-MacKay: That we transfer \$60,000.00 from savings to chequing. <u>Carried</u>
Wheatland Library levy	016/24	Cr. Johnston-MacKay / Walliser: That we pay the 1st half of the 2024 Wheatland Regional Library levy at a cost of \$1784.00. <u>Carried</u>
FCM Membership	017/24	Cr. Johnston-MacKay / Cooper: That renew our membership to the Federation of Canadian Municipalities for 2024 at a cost of \$249.35. <u>Carried</u>
Yellowhead Highway Membership	018/24	Cr. Walliser / Johnston-MacKay: That we renew our membership for 2024 Trans Canada Yellowhead Highway Association at a cost of \$93.66. <u>Carried</u>
UMAAS Membership	019/24	Cr. Buckingham / Johnston-MacKay: That we renew the 2024 membership for Renee Maitland for the Urban Municipalities Administrator's Association at a cost of \$200.00. <u>Carried</u>
SUMA Membership	020/24	Cr. Cooper / Walliser: That we renew our 2024 membership to the Saskatchewan Urban Municipalities Association at a cost of \$951.68. <u>Carried</u>
SVFFA Insurance	021/24	Cr. Walliser / Johnston-MacKay: That we renew our 2024 Insurance Policy for the Fire Fighters / First Responders at a cost of \$1278.60 <u>Carried</u>
Declaration of Eligibility	022/24	Cr. Cooper / Buckingham: The Council of the Town of Colonsay confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations; Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations; In Good Standing with respect to the reporting and remittance of Education Property Taxes; Adoption of a Council Procedures Bylaw; Adoption of an Employee Code of Conduct; All members of council have filed and annually updated their Public Disclosure Statements, as required; <i>and</i> We authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. <u>Carried</u>
Vowles' water meter	023/24	Cr. Johnston-MacKay / Buckingham: That we reply to Darlene Vowles' letter, thanking her for her input and to let her know we will replace her water meter readout as soon as we can. <u>Carried</u>
Correspondence	024/24	Cr. Walliser / Buckingham: That the Correspondence having been read now be filed and a list of the Correspondence form a part of these minutes. <u>Carried</u>

Recess	025/24	Cr. Buckingham: That we call a recess @ 9:04 p.m. <u>Carried</u>
Resume	026/24	Cr. Cooper: That we resume the meeting @ 9:11p.m. <u>Carried</u>
Committee Reports	027/24	Cr. Cooper / Buckingham: That we accept the Committee Reports as presented by Crs. Cooper, Johnston-MacKay, Walliser and Buckingham. <u>Carried</u>
RCMP rent	028/24	Cr. Buckingham / Johnston-MacKay: That we set a monthly rental rate of \$2400.00 for the entire building located at 100 Torran St, to be reviewed annually, every April. <u>Carried</u>
Liability	029/24	Cr. Cooper / Walliser: That we accept and acknowledge the insurance bond and coverage for the Administrator in the amount of \$10,000,000.00 as presented by Mayor Yousie. <u>Carried</u>
Town of Colonsay insurance policy	030/24	Cr. Walliser / Buckingham: That we pay Westland for the quote for the 2024 insurance renewal for the Town of Colonsay. <u>Carried</u>
Appoint Building Inspector	031/24	Cr. Cooper / Buckingham: That we appoint Wagner Inspection Services as the Town's building inspector for 2024. <u>Carried</u>
Extend meeting	032/24	Cr. Johnston-MacKay / Cooper: That we extend the meeting past 11:00p.m. <u>Carried</u>
Hire Barry Wardle	033/24	Cr. Walliser / Johnston-MacKay: That we hire Barry Wardle on a call-in basis to remove snow, for \$22.00 per hour. <u>Carried</u>
MasterCard	034/24	Cr. Cooper / Buckingham: That we cancel the MasterCard under Maureen Moen's name and replace it with one under Renee Maitland's name. <u>Carried</u>
Elliptical	035/24	Cr. Cooper / Johnston-MacKay: That we approve the Flaman Fitness quote to fix the elliptical at the Fitness Centre at a cost of \$452.84. <u>Carried</u>
Next Meeting	355/23	Cr. Buckingham / Walliser: That the next Town Council Meeting be held Monday, February 12th at 7:30 p.m. <u>Carried</u>
Adjournment	356/23	Cr. Johnston-MacKay: That the meeting be adjourned at 11:24 p.m.

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MAYOR

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ADMINISTRATOR